

**P/T Detached/Outreach Youth Worker, Normanton (Temporary for 12 months)**

**Salary: £9.50 per hour**

**Hours: 11 hours per week, plus additional hours as and when required to meet the needs of the business**

**Mainly evening hours, with some weekend sessions as and when required**

**Job Description**

**Main Purpose of Role:**

To lead and develop the Well Project Youth Clubs Outreach and Detached provision across Normanton, currently including the running of a satellite centre at Kirkthorpe. The role will recruit, lead, supervise and support a team of volunteers. You will be hands on working a regular 3 evening sessions per week which will comprise of 1 x detached session and 2 x centre based sessions for young people aged between 12 and 19.

**Key responsibilities:**

- To devise, plan, and both directly deliver as well as co-ordinate a team of volunteers to deliver a high quality programme of Youth Work activity that is exciting, safe, challenging, innovative and developmental and directly responds to the diverse needs, concerns and interests of our members. The programme must be flexible, responsive, planned and educational.
- To ensure that the youth work delivery is carried out in a planned, systematic coordinated way and evaluated.
- To recruit, develop and supervise volunteers to assist in the running of the sessions.
- To deal with any problems during the sessions.
- Ensure that the needs of young people who are disaffected and disadvantaged are targeted in the Clubs programme through our detached youth work, effective programme planning and promote cohesion and inclusion.
- To engage proactively with local area partners and attend meetings on community matters.
- To lead and support a team of volunteers to contribute to the development of activities.
- To understand and adhere to Well Project policies and procedures and ensure all staff and volunteers are responsible for doing likewise.
- To have responsibility for promoting and safeguarding the welfare of children and young people at all times, including recording and documenting all in accordance with our Safeguarding Policy.
- To develop effective joint working with other agencies to ensure a holistic approach in service delivery to young people.
- To monitor, record and evaluate work and provide reports and information as required in order to ensure a consistently high-quality youth work provision and demonstrate the impact of the Outreach and Detached provision.
- To ensure the programme includes a range of issue based project work addressing young people's needs such as Sexual health, Bullying, Substance Misuse, Anti-social behavior, Emotional health & wellbeing etc.
- To take a creative and enthusiastic approach to making The Well Project Youth Clubs a valued facility in our area and a leader in its field.
- To be a Principal Key Holder, with responsibility for securing of the buildings at the end of a session.

- The working hours will vary according to need, will mainly be evenings with occasional weekend and holiday period days.

### **Person Specification**

#### Qualifications - Essential

- Youth Work Qualification Level 3 or equivalent.
- First Aid

#### Qualifications - Desirable

- Safeguarding
- Health & Safety

#### Skills - Essential

- Strong commitment to young people and ability to engage and build positive relationships with disengaged young people.
- Ability to identify and challenge discrimination and discriminatory behaviour, taking appropriate action as necessary.
- Good organisational skills.
- Ability to plan, monitor, evaluate and prioritise work through setting realistic targets.
- Ability to lead and motivate a team of volunteers.
- Ability to network and liaise with relevant partner agencies in the area.

#### Skills - Desirable

- Centre/Facility Management
- Influencing and engaging skills

#### Experience - Essential

- Partnership working
- Working with young people in a detached capacity
- Demonstrable experience of supporting young people who are disaffected, underachieving and or have social/emotional barriers to participation.
- Face to face delivery.
- Experience of managing volunteers and providing regular supervision.
- Organising and programming youth work

#### Knowledge - Essential

- Delivery of youth work within equal opportunities framework.
- Understanding of issues affecting young people's lives.
- Demonstrable knowledge of Health and Safety, Diversity Awareness and Safeguarding best practice and how these relate to young people and staff within the Youth Club.

#### Knowledge - Desirable

- Knowledge of the Normanton area with good local links with other similar groups.

#### Personal Qualities - Essential

- Patience, tolerance and flexibility.
- Outcome and Target Driven
- Creativity and enthusiasm.
- Hands on can do attitude.
- Happy to work evenings and weekends and some holiday sessions as the role requires.

#### Other - Essential

- Driving Licence and use of own vehicle
- Enhanced DBS

#### Other - Desirable

- D1 driving licence/MIDAS

We are fully committed to safeguarding and promoting the welfare of Young people and vulnerable adults and we expect all staff and volunteers to share the same commitment. This post will be subject to enhanced DBS checks, satisfactory references and will be exempt from the provisions of the Rehabilitation of Offenders Act 1974.

Call Michelle on 07872 551640 to arrange interview